

Form 3 | Notification of change in particulars of a business name

Section 10 Business Names Act [Cap. 211]

Note

If there is insufficient space on the form to supply the required information, attach a separate sheet containing the information set out in the prescribed format.

The information on this form must be either typewritten or printed legibly.

For office use only
Document number <input type="text"/>
<i>Place barcode here</i>

Business name:

Registration number:

1. Date of change of particulars (other than a business name which takes effect on registration of the change in name)

Any changes to the particulars of a business name registration must be made within one month of the change occurring, unless otherwise permitted by the registrar. A change in the business name takes effect from registration of the change in business name.

If the business which is carried on under the business name has been transferred, a **new** application for the business name must be made by the transferee of the business.

NOTE: Only complete the sections below in which there has been a change in particulars.

2. If the business name has changed, state the new name:

3. Addresses

New Principal Place of business

This must be a physical address in Vanuatu and must not be a PO Box or Private Bag address.

<input type="text"/>
Province or Municipality: <input type="text"/>

New postal address of the business

Postal address to which communications from the Registrar may be sent (this may be the same as the registered office only if the postal service delivers to that address).

Postal address: <input type="text"/>
Province or Municipality: <input type="text"/>

New email address of the business

Email address: <input type="text"/>

New mobile phone/phone number of the business

Phone number:

4. Update to Individual details

If the reservation of a business name is sought by an individual the following must be completed:

Full name (including any former name):	Nationality:
Usual residential address:	
Postal address (if any):	Gender:
Email address (if any):	

5. Update to Vanuatu registered company details:

Company name:
Company number:

6. Update to other entity details:

Full name:	Home jurisdiction (if relevant):
Usual physical address:	Entity type (eg incorporated association, foreign company):
Postal address (if any):	
Email address (if any):	Gender (if a natural person):

Full name:	Home jurisdiction (if relevant):
Usual physical address:	Entity type (eg incorporated association, foreign company):
Postal address (if any):	
Email address (if any):	Gender (if a natural person):

7. Primary business activity to be carried on under the business name:Please indicate the primary sector your company operates in:

- Agriculture, forestry and fishing
- Mining and quarrying
- Manufacturing
- Electricity, gas, steam and air conditioning supply
- Water supply; sewerage, waste management and remediation activities
- Construction
- Wholesale and retail trade; repair of motor vehicles and motorcycles
- Transportation and storage
- Accommodation and food service activities
- Information and communication
- Financial and insurance activities
- Real estate activities
- Professional, scientific and technical activities
- Administrative and support service activities
- Public administration and defence; compulsory social security
- Education
- Human health and social work activities
- Arts, entertainment and recreation
- Other service activities
- Activities of households as employers; undifferentiated goods- and services-producing activities of households for own use
- Activities of extraterritorial organizations and bodies

8. Applicant signatures

By signing below, the applicant(s) declares to the best of their knowledge and belief that the information provided in this application is correct.

- Any person who, without reasonable excuse fails to lodge any change in particulars required to be registered within the time specified commits an offence and shall be liable on conviction to a fine not exceeding VT50,000. (section 11(3) Business Names Act [Cap. 211]).
- This application must be signed, in the case of an individual, by that individual; in the case of a firm, by any partner of the firm; in the case of a corporation, by a director or secretary of the corporation; and in the case of a group, every individual, a partner of every firm, or a director or secretary of every corporation comprised in the group.
- Where there is more than one applicant, each must provide their full legal name and postal address. Email will be the main form of communication, therefore we request you provide a regularly used email address. If there are more than two applicants, please separately attach the signature sheets.

Full legal name of applicant*:	
Postal address of applicant:	Signature:
Email address of applicant:	Date:/...../.....

Full legal name of applicant*:	
Postal address of applicant:	Signature:
Email address of applicant:	Date:/...../.....

* In the case of a natural person, please give first name(s) followed by surname in BLOCK letters.

9. Lodged by

Name:
Address:

Other contact details:

Telephone:
Email (optional):

Please deliver documents to Vanuatu Financial Services Commission, Companies House, Rue Bougainville, PMB 9023, Port Vila, Efate, Vanuatu