**SCHEDULE 2**

**FORM 1**

(Clause 2)

**APPLICATION FOR CTSP LICENCE**

***Use this form to apply for a CTSP licence if you intend to provide both company and trust services.***

***Please complete all sections as fully as possible, giving reasons for noncompliance, if any, and attaching additional information where appropriate.***

1. Class of licence applied for:
2. Details of the services to be provided:
3. Name of applicant:
4. Date and place of incorporation:
5. Names and addresses of all directors:
6. Names and addresses of managers:
7. Details of the applicant's controllers:
8. Business address in Vanuatu:
9. Name, address and qualifications of the applicant's auditor:

The following documents are attached:

* 1. the latest audited financial statements of the applicant (if any), the most recent audited accounts of the immediate parent (if any) and the latest consolidated group accounts (if any);
	2. details of the applicant's internal organisation, internal controls and corporate governance, including details of how trust money is held and dealt with;
	3. a business plan appropriate to the size and nature of applicant's business;
	4. a completed Personal Questionnaire for each key person (see Schedule 3);
	5. a certified copy of the applicant's Certificate of Incorporation, Articles, and any other document by which the applicant is constituted;
	6. a list of existing and proposed branch offices (if any);
	7. a declaration by the applicant that it is not aware of any matter that might reasonably cause the Commission to doubt that it and its key persons have the competence, integrity or financial resources to be able to undertake business in accordance with the Company and Trust Services Providers Act and Regulations;
	8. a declaration by each key person that he or she is not aware of any matter that might reasonably cause the Commission to doubt that he or she has the competence, integrity or financial resources to be able to undertake business in accordance with the Company and Trust Services Providers Act and Regulations.

Application is made for a CTSP licence and it is certified that all the particulars contained in this application and in the documents accompanying it or otherwise in support are true and correct.

FOR A GROUP LICENCE (see Regulation 3):

Application is also made for a group licence. All group members listed below wish to be covered by the group licence.

• Names of members of group:

• Name of group leader:

Dated this day of

Name of applicant:

Signed:

Designation:

Signature of witness:

Occupation:

Address of witness:

**Please return this application and the relevant fee to the Vanuatu Financial Services Commission,**

**Port Vila, Vanuatu**