



Companies House  
Rue Bougainville  
PMB 023  
Port Vila  
Republic of Vanuatu

Telephone (678) 22247  
Fax (678) 22242  
E-mail [info@vfsc.vu](mailto:info@vfsc.vu)

21 April 2021

**TO: ALL REGISTERED AGENTS**

Dear Sir/Madam,

**Beneficial Owner information requirements for Registration**

As of the date of this Notice, all new International Company registrations are now required to provide the following Beneficial Owner(s) information upon registration:

1. A completed Company Records form;
2. Copy of a Notarized updated colored Passport;
3. Notarized Police Clearance for not more than 6 months;
4. Documented proof of Residency Address;
5. Source of funds; and
6. Records of convictions/charges against the Beneficial Owner(s) if any.

Failure to positively comply to this notice may result in further regulatory actions by the Commission as stipulated in section 35A(4) of the *International Companies Act [Cap 222]*.

Please do not hesitate to contact Webster Alilee on [walilee@vfsc.vu](mailto:walilee@vfsc.vu) for any clarification on this matter.

  
Branani Karae  
Commissioner  
Vanuatu Financial Services Commission

